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Stock code 3901

March 7, 2025

(Start date of electronic provisioning measures: March 3, 2025)

To All Shareholders

11-1, Nagatacho 2-chome,
Chiyoda-ku, Tokyo

MarkLines Co., Ltd.

President and Makoto
Representative Sakai
Director

Notice of the 24th Ordinary General Meeting of Shareholders

Dear Shareholders, We would like to express our sincere appreciation for your continued support.

Notice is hereby given that the 24th Ordinary General Meeting of Shareholders of the Company will be held as follows:

The Company has adopted an electronic method of providing notice of the 24th Ordinary General Meeting of Shareholders, which is posted on the following website.

Our website (<https://www.marklines.com/ja/ir/library/>).

In addition to the above, the information is also posted on the following website on the Internet:

Tokyo Stock Exchange Website

(<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show>)

Please access the above website, enter or search for our company name or stock code, and select "Basic information" and "Documents for public inspection/PR information" in that order.

If you are unable to attend the meeting, you may exercise your voting rights via the Internet or in writing. We kindly request that you review the reference documents for the General Meeting of Shareholders posted in the Electronic Provision Measures section and exercise your voting rights by 5:30 p.m. on Monday, March 24, 2025 (Tokyo time).

1. Date and Time Tuesday, March 25, 2025, at 10:00 a.m.
2. Location 3-6-8 Kita-Aoyama, Minato-ku, Tokyo
The Strings Omotesando B1F West Suite
3. Purpose
Matters to be reported :
 1. To report on the contents of the Business Report and the Consolidated Financial Statements for the 24th fiscal year (from January 1, 2024 to December 31, 2024) and the results of audits of the Consolidated Financial Statements by the Accounting Auditor and the Board of Corporate Auditors
 2. To report on the contents of the Financial Statements for the 24th fiscal year (January 1, 2024 through December 31, 2024)
Proposals to be resolved :
Proposal 1: Appropriation of Retained Earnings
Proposal 2: Payment of bonuses to corporate officers
4. Other matters to be decided at the convocation of the General Meeting of Shareholders
 - (1) When exercising voting rights by proxy, it is limited to delegating to shareholders who have voting rights. Please note that only one proxy is allowed.
 - (2) In the event a shareholder intends to exercise voting rights in a non-uniform manner, please notify the Company of said intention and the reason thereof at least three days prior to the General Meeting of Shareholders.
 - (3) Please note that any voting right exercised without an indication of for or against a proposal on the Voting Rights Exercise Form shall be treated as an intent of approval.

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- ◎If you attend the meeting in person, please submit the enclosed voting form to the receptionist at the meeting.
- ◎The document we are sending you also serves as the document describing the matters for electronic provision measures based on your request for delivery of the document.
- ◎If any modifications are made to the Electronic Provision Measures, the modified information will be posted on the respective websites.

## Reference Documents for the General Meeting of Shareholders

### Proposals and References

#### Proposal 1: Appropriation of Retained Earnings

The appropriation of retained earnings is proposed as follows.

##### Matters related to year-end dividends

The Company would like to propose the year-end dividend for the 24th fiscal year as follows, taking into consideration the business performance of the current fiscal year, the emphasis on profit distribution to shareholders, and the securing of internal reserves.

##### (1) Type of dividend property

The amount will be in cash.

##### (2) Matters related to the allocation of dividend property and the total amount thereof

|                          |                 |
|--------------------------|-----------------|
| Cash per share of common | JPY 48.00       |
| stock of the Company     |                 |
| Total dividend amount    | JPY 634,959,456 |

##### (3) Effective date of distribution of retained earnings

March 26, 2025

## Proposal No. 2: Payment of bonuses to corporate officers

Taking into consideration the business results for the current fiscal year, the Company proposes to pay a total of JPY 15,000,000 (JPY 9,733,000 for Directors, JPY 1,771,000 for Outside Directors, and JPY 3,496,000 for Corporate Auditors) as bonuses to the six Directors (including two Outside Directors) and three Corporate Auditors at the end of the current fiscal year.

With respect to this proposal, the Company has determined that it is appropriate because the calculation is based on 1% of net income attributable to shareholders of the parent company, taking into consideration the overall level of contribution and achievement against the management plan.

The amount to be paid to each Director and each Corporate Auditor is to be left to the discretion of the Board of Directors in the case of Directors, and to the discretion of the Corporate Auditors in the case of Corporate Auditors.